



2025-2026 PAY SCHEDULE

Pay Schedule	Pay Date
16 th -30 th June	7/15/2025
1 st -15 th July	7/30/2025
16 th -30 th July	8/15/2025
31 st -15 th Aug	8/29/2025
16 th -30 th Aug	9/15/2025
31 st -15 th Sept	9/30/2025
16 th -30 th Sept	10/15/2025
1 st -15 th Oct	10/30/2025
16 th -30 th Oct	11/14/2025
31 st -15 th Nov	11/28/2025
16 th -30 th Nov	12/15/2025
1 st -15 th Dec	12/30/2025
16 th -30 th Dec	1/15/2026
31 st -15 th Jan	1/30/2026
16 th -30 th Jan	2/13/2026
31 st -15 th Feb	2/27/2026
16 th -28 th Feb	3/13/2026
1 st -15 th March	3/30/2026
16 th -30 th March	4/15/2026
31 st -15 th April	4/30/2026
16 th -30 th April	5/15/2026
1 st -15 th May	5/29/2026
16 th -30 th May	6/15/2026
31 st -15 th June	6/30/2026
16 th -30 th June	7/15/2026

***all dates are subject to change**

When timesheets are submitted, only time actually worked may be claimed. Timesheets are not to be made out for advance worked or for duty free lunch periods. Timesheets should be filled out daily and submitted to Maria Brown in the Business Office when completed including supervisor's signature.

*****Remember every pay day is the day you should turn in your time cards*****